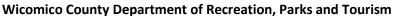


## **Pavilion Rental Request and Use Agreement**





Pavilion rental requests must be approved and paid for 14 days before the rental date.

	ndividual Responsible):				
Group/Orga	nization/Company:				
Email:			Phone:		
Address:					
Event Type:		Date:	Time:	# of Guests:	
Select your	Pavilion:				
	☐ Pirate's Wharf	\$250	☐ Nanticoke Park (Portalets)		\$ 65
	☐ Adkins Mill Park	\$ 135	☐ Emerson Holloway (No RR)		\$ 65
	☐ Billy Gene Jackson Park	\$ 190	☐ Nick Meyer Park (Portalets)		\$ 65
	☐ Cedar Hill Park	\$ 160	☐ Cedar Hill – Small (Re	estrooms)	\$ 65
	☐ Leonard's Mill Park (Pit Toilets)	\$ 190	☐ Indian Village (Restro	ooms)	\$ 65
	☐ Schumaker Park	\$ 190	☐ San Domingo (Portal	ets)	\$ 65
	☐ Winter Place Park	\$ 190	☐ Tyaskin Park (Portale	ets)	\$ 65
	☐ Ball Field/Court: 2hr	\$ 10	☐ Other		TBD
Bathroon Rental of The park Rental do All parks	CESS  me (including setup) must not be earlier the setup of the control of the co	on space an during a pa can be ren	d nearby open space inclu avilion rental without spec	ding grills.	by the Departm
SPECIAL CON					
<ul><li>Will you charge admission?</li></ul>			Yes	No	
Do you intend to have alcoholic beverages?			Yes	No	
Will you being using stakes (for tents, bounce houses			Yes	No	
<ul> <li>Will you have outside vendors (food, craft, commercial)</li> <li>Other special conditions?</li> </ul>			Yes	No	
	ecial conditions? Conditions:		Yes	No	

Note: If you answered "yes" to any of the Special Conditions, the Department will review your application and additional fees may apply. All rental conditions must adhere to the County Parks Rules and Regulations unless special permission is granted by the Department. Rules and Regulations are available on WWW.Wicomicorecandparks.org.

<u>CANCELLATION POLICY</u> Refunds in case of cancellation will be granted, if requested 3 weeks before the desired date. All refunds are subject to a 10% service charge. Refunds will not be granted when an activity is cancelled due to inclement weather. In this case, another date may be scheduled based on park availability.

<u>SITE INSPECTION</u> Upon completion of the activity, a site inspection will be held. If the facility is damaged or requires pick-up of litter, the Organizer and/or group that used the facility will be assessed the actual cost for returning the facility to the original condition. *The actual cost will include labor at the rate of \$60 per hour and all repair expenses.* This fee must be paid within 30 days or the Department will begin collection proceedings and the Organizer/group will be precluded from future park and pavilion usage.

\_\_\_\_\_

## **Facility Guidelines:**

**FACILITY USE** The facility must only be used for the purposes specified in this Agreement. The Organizer agrees to comply with all state, county, and municipal orders and regulations. Disorderly conduct is not allowed. Failure to use the facility in conformity with the purposes specified in this Agreement will be considered a violation of this Agreement. If a violation of this Agreement occurs, the County may terminate this Agreement and immediately re-take possession of the facility.

- The Organizer or organization must not make any alterations, install equipment, or make attempts to maintain facilities except for trash cleanup. The facility must be returned to its normal condition except for normal wear.
- The Department of Recreation, Parks & Tourism may restrict groups from providing alcoholic beverages on its premises. In all cases, when such requests are approved, it is the responsibility of the organization to adhere to the rules and regulations of the Wicomico County Liquor Board.
- Groups must observe the approved times for beginning and ending their activity as requested in this Agreement.
- Camping and campfires are not allowed on Park Property. Fires for cooking must be confined to the barbecue grills only.
- All trash must be disposed of in the provided receptacles.
- The Department of Recreation, Parks & Tourism may refuse or cancel this agreement for any reason.
- Organizer must not assign any interest in this Agreement to anyone without the prior written consent of the Department.

**RELEASE AND INDEMNIFICATION:** Organizer releases the County from all claims against the County arising from the use of the site and assumes all risks associated with the rental. Organizer must indemnify the County and its agents against all claims arising from Organizer's use of County facilities. Organizer accepts the site "AS IS".

<u>UNDERSTANDING AND SIGNATURE:</u> Organizer has been provided a copy of this Agreement and has made the members of its organization familiar with the County's policies for its facilities. Organizer accepts full responsibility on behalf of its organization for the use of County facilities and for any damages to them.

Orga	anizer Name	Signature	Date
App	roval:		
d			
[]	Approved		
[]	Approved with the followin	g changes/conditions:	
[]	Not Approved		
Ь	Jonartment Signature		Data